Aastra DECT 142
Quick Guide

AASTRA

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Welcome to Aastra

Thank you for choosing this Aastra telephone. It's a high-quality product with a superior design.

This Quick Guide will help you using your Aastra DECT 142. The complete User Guide is available on the product-CD delivered with your system and provide answers to all your most important questions.

If you should require any further technical support or information about other Aastra products, please first contact the person responsible for your system or get in touch with your local retailer.

You can also find information about this phone and other products on our website:

www.aastratelecom.com

We hope you enjoy using your Aastra DECT 142.

Aastra will not accept liability for any damages and/or long distance charges, which result from unauthorized and/or unlawful use.
While every effort has been made to ensure accuracy, Aastra will not be liable for technical or editorial errors or omissions contained within this documentation. The information contained in this documentation is subject to change without notice.

Using Your Telephone

Important Safety Information

Communications Regulation Information

FCC Notices (U.S. Only)
This device complies with part 15 of the FCC Rules. Operation is subject to the following two conditions: (1) This device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation.
Modifications not expressly approved by this company could void the user's authority to operate the equipment.

NOTE: This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- Consult the dealer or an experienced radio/TV technician for help.

Health and Safety Information
Exposure to Radio Frequency (RF) Signals:
The wireless phone is a radio transmitter and receiver. It is designed and manufactured not to exceed the emission limits for exposure to radio frequency (RF) energy set by the Federal Communications Commission (FCC) of the U.S. Government. These limits are part of comprehensive guidelines and establish permitted levels of RF energy for the general population. The guidelines are based on the safety standards previously set by both U.S. and international standards bodies. These standards include a substantial safety margin designed to assure the safety of all persons, regardless of age and health.
This device and its antenna must not be co-located or operating in conjunction with any other antenna or transmitter.
This EUT has been shown to be capable of compliance for localized specific absorption rate (SAR) for uncontrolled environment/general population exposure limits specified in ANSI/IEEE Std. C95.1-1992 and had been tested in accordance with the measurement procedures specified in FCC/OET Bulletin 65 Supplement C (2001) and IEEE 1528-2003.

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Industry Canada (Canada only)
Operation of this device is subject to the following two conditions: (1) this device may not cause interference, and (2) this device must accept any interference, including interference that may cause undesired operation of the device.

Privacy of communications may not be ensured when using this telephone.
Exposure to Radio Frequency (RF) Signals:
The wireless phone is a radio transmitter and receiver. It is designed and manufactured not to exceed the emission limit for exposure to radio frequency (RF) energy set by the Ministry of Health (Canada), Safety Code 6. These limits are part of comprehensive guidelines and established permitted levels of RF energy for the general population. These guidelines are based on the safety standards previously set by international standard bodies. These standards include a substantial safety margin designed to assure the safety of all persons, regardless of age and health.
This device and its antenna must not be co-located or operating in conjunction with any other antenna or transmitter.
This device has been shown to be capable of compliance for localized specific absorption rate (SAR) for uncontrolled environment / general public exposure limits specific in ANSI/IEEE C95.1-1992 and had been tested in accordance with the measurement procedures specified in IEEE 1528-2003.

Power Supply / Power Failure / Rechargeable Batteries

The voltage of the adapter must match the AC outlet voltage (120 V AC) in order to operate the charger cradle. You can only cut the power to the charger cradle off by removing the adapter from the electrical socket.

In the event of a power outage, the contents of the memory (program and user data) will be saved without any changes being made.

Please refer to the important notes on using the rechargeable batteries mentioned in the appendix of the User Guide available on our website or product-CD.

Safety Precautions

The charger cradle must only be installed and operated indoors.
Place the charger cradle on a nonslip surface.

Do not place the charger cradle or the handset in the proximity of:
- Water, moisture or damp areas, for example bathrooms.

- Sources of heat, direct sunlight or unventilated areas.
- Devices that generate strong magnetic fields, electrical appliances, fluorescent lamps, computers, radios, televisions, fax machines or telephones.
- Areas where the equipment can be covered, its ventilation impaired or liquid can get inside.
- Areas where there is excessive dust and areas subject to vibration, shock or extreme temperature fluctuations.

Please note the following when setting up, connecting, and using your telephone:
- Lay the cables where they cannot be walked on or tripped over, causing injury.
- Connect the cables to the appropriate plugs only.
- Only connect authorized accessories.
- Only use the plug-in adapter supplied.
- Scientific research has shown that in certain cases, medical equipment can be influenced by operational DECT telephones. You should therefore adhere to any regulations applicable in medical institutions regarding the operation of cordless telephones.
- Never
  - open the charger cradle or handset yourself (except for the battery compartment cover)
  - touch the contacts with sharp or metallic objects
  - carry the charger cradle by its connector cables.
- Only use a slightly damp cloth to clean your telephone.
- Do not operate your telephone in areas where there is any risk of an explosion.

Keep the handset and accessories out of reach of small children.

Note for the users of hearing aids
Before using the handset, users of hearing aids should note that such aids can receive radio signals, which, if powerful enough, may cause an unpleasant hum.

Overview and Basic Information

General Information

The Aastra DECT 142 is a telecommunications device that you can operate on a communications system specified as compatible with an OpenMobilityManagement system (OMM).
The newly designed menus enable easy handling and fast access to the many functions and features provided by your system.

Make yourself familiar with your telephone equipment. You'll discover many new functions that make communication and organization easier.

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DECT and GAP

Your handset uses a digital radio connection in accordance with the Digital Enhanced Cordless Telecommunications standard (DECT) in the Unlicensed Personal Communications Services (UPCS) frequency band (1,920 – 1,930 MHz) for the connection to the base station.
Users of DECT enjoy superior voice quality, high levels of security, better range, multiple handsets, rich interoperability, free internal calls, handover, and many more value-adding services.
The Generic Access Profile (GAP) and the DECT standard define methods according to which digital cordless telephones can establish connections. As the GAP standard is not manufacturer-specific, it's possible to combine base stations and handsets from different manufacturers with one another. Basic functions (i.e., making and receiving calls) are always possible when using these combinations. Other functions (e.g., the display of phone numbers or connection states) may not be available if you use other manufacturers' devices, however. For more information, please refer to the user guide provided by the other manufacturer or ask your system administrator.

Memory Card

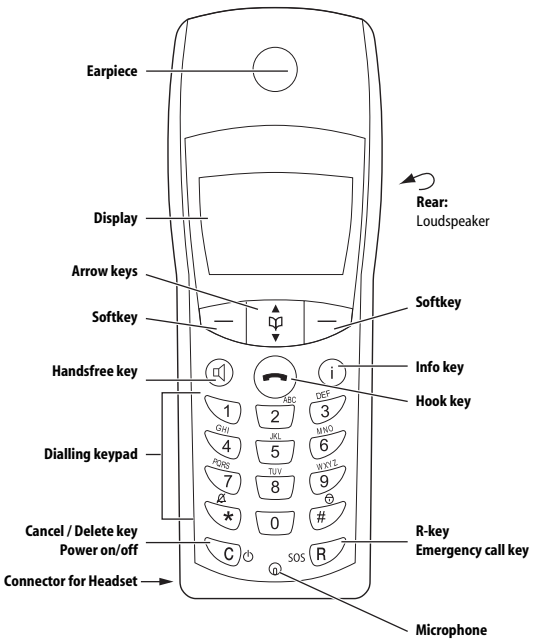
The Aastra DECT 142 is equipped with a memory card. This stores your phone's local settings (including a local telephone book with up to 100 entries) and its identification number (IPEI). This means that if you exchange phones with someone else, you simply take your memory card out of your own phone and plug it into the other one. You will then have all the data you need in the new phone and can make calls right away without having to register it on the base station again.
The memory card is inserted in a slot in the battery compartment underneath the batteries. For security purposes, your phone is fitted with an additional battery compartment lock.
In some models, the memory card has already been inserted in the factory. If the memory card has been supplied separately, you will have to insert it in its slot yourself. This is located in the battery compartment underneath the batteries. For instructions on how to insert the memory card in the Aastra DECT 142, please refer to the section entitled "Installation" below.

Headset Connector

Your phone is equipped with a 2.5 mm jack for connecting a headset. In order to maintain electrical compatibility, it is important that you only connect headsets recommended by Aastra.

Overview

Handset:



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The Keys on the Handset

Softkeys - the function allocated to each key is shown in the display. The key function changes automatically according to the respective operating state of the handset. If a function only permits you to switch between two options, these are allocated to the left and right softkeys. If more than two options are available, then the Options softkey will appear.

When your phone is in the idle state, the arrow key ▼ opens the telephone book. In this case, the arrow key ▲ has no function.
When a menu or list is displayed, the arrow keys move the cursor to the desired entry.

R-key: this is used to make enquiry calls.

Handsfree key: switches the built-in loudspeaker on (key is lit) and off.

Info key:
Press this key briefly while your phone is in the idle state to open the info menu (caller list, redialing, telephone book, voice box).
The key flashes when there are new messages (missed calls/messages in your voice mailbox).

The C-key is used to delete erroneous input when you are making an entry. A long press on this key in the idle state switches your handset on/off.

Hook key: pressing this key corresponds to going off hook (i.e., picking up the handset) or on hook (replacing it again) when using a conventional telephone.

0 … 9 Number keys: these keys are used to enter phone numbers or names directly.
Keys "1" – "9": a long press on the desired key activates the quick call numbers "1" – "9".
Key "0": a long press on this key when you are entering a phone number inserts a pause.

This key enables you to enter the pound icon.
A long press in the idle state switches the key lock on/off.

The star key enables you to enter the star icon.
A long press in the idle state switches the ringer on/off.

All of the keys are illuminated.

Installation

Unpacking and Installing Your Telephone

Unpacking Your Telephone

The package contains:
- Aastra DECT 142 Handset
- Charger cradle
- 120 V plug-in adapter with a connector cable (9 ft)
- Three rechargeable batteries
- Memory card (either already inserted or separate, depending on the model)
- Belt clip
- Quick user guide

Setting up the Charger Cradle

Your telephone was designed for normal operating conditions. These days, furniture is coated with a large range of different paints and synthetics, and then treated with various polishes. It is possible that some of these substances may contain components which damage the rubber feet on the charger cradle. In this situation, the feet may leave unsightly marks on the surface of furniture. The manufacturer cannot accept any liability for damage of this nature. For this reason you should place your charger cradle on a nonslip base, especially in the case of new or polished furniture.

Note

- Please note the following:
  The 120 V electrical outlet must be within range of the connector cable supplied (9 ft).
- Do not locate the charger cradle where it could be damaged when a door or window is opened.

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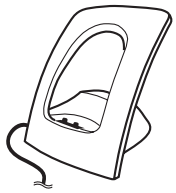
Installing the Charger Cradle

In order to start operating your telephone, you must first plug in the charger cradle's power cable.

Safety Precautions
Use only the plug-in adapter supplied for use with the charger cradle.

Connect the cable on the plug-in adapter to the terminal on the bottom of the charger cradle, and then plug the adapter into the electrical outlet.



Plug-in adapter

Note

Your charger cradle will not work if the adapter is not plugged in or the power fails.
If there is no power to the charger cradle and the handset is placed in the cradle, the handset will remain switched on and will gradually discharge itself while on standby.

Installing the Handset

Important Information about the Batteries

Never use the batteries for any purpose other than that for which they were intended. Never use a battery which is damaged or worn out.

Heat or cold reduces the performance and service life of the batteries. A handset with hot or cold batteries may be temporarily out of order even if the batteries are fully charged.

Used batteries should be disposed of in accordance with local authority regulations. Please hand them in for recycling if possible.

Do not throw batteries in a fire.

Charging and Discharging

The batteries can be charged and discharged hundreds of times, but sooner or later they will be worn out. If the operating time (i.e., talk and standby time) is significantly shorter than usual, then it is time to replace the batteries.
To maintain the highest operating time possible, the batteries should be discharged now and again by not placing the handset in the charger cradle but leaving it switched on until it discharges itself. Only use this method to discharge the batteries.

Extreme temperatures influence the charging capability of the batteries.

Initial Setup and Operation

Charge the batteries approximately six to seven hours before using the handset for the first time. This protective measure will extend the service life of the batteries.
The maximum capacity is only attained after three to five charging and discharging cycles.
Place the handset regularly in the charger cradle, thus ensuring optimum charging of the batteries.

When replacing the batteries, please pay attention to the correct polarity. It is essential to make sure that only battery types approved by the manufacturer are used.
The manufacturer does not accept any liability for malfunctions or damage caused by using normal batteries or other types of rechargeable batteries.

Your handset is only operational after the batteries have been charged. You can then use the handset to make and receive calls.

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Charging and Operating Times

Charging time: (empty batteries) to full capacity in approx. six to seven hours.
Talk time: approx. 12 hours (with fully charged batteries).
Standby time: up to 120 hours (with fully charged batteries).

Note

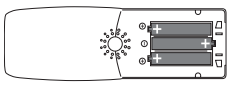
If the battery charge is unknown, they will be fully charged in approx. 14 hours.

Inserting the Batteries

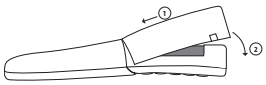
The battery compartment is on the back of the handset. It takes the three type AAA batteries that are supplied.
Please refer to the important notes on using the rechargeable batteries mentioned in the appendix of the User Guide available on our website or product-CD.

Opening the Battery Compartment
Insert a suitable, sharp item (the top of a ballpoint pen, for example) into the hole at the bottom of the handset (1). Simultaneously lift the battery compartment cover upward as shown (2).

Inserting the Batteries (Observe the Polarity)
Take care to observe correct polarity: the + - markings of the batteries must correspond with the + - markings in the battery compartment.
It does not require any force to insert the batteries. If you try to insert them with incorrect polarity, you may damage your phone.



Closing the Battery Compartment Cover
When you have inserted the memory card (see next page) and the batteries, replace the cover by placing it on the compartment at a slight angle (1) and pressing it down until it clicks into place (2).



Note

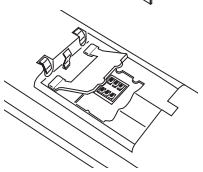
Switch the handset off before you remove the batteries, as otherwise data may be lost.

Inserting the Memory Card

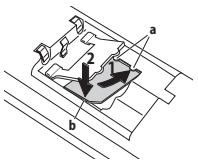
If a memory card was not in your handset when you first unpacked the phone, then you will have to insert it in its slot in the battery compartment yourself.
Important note on safety
Take great care handling the memory card. The contacts should be free of dust, grease, moisture, etc. Do not store your card in a place where it will get hot (e.g., through direct exposure to sunlight). Avoid bending the memory card, as the contacts may get damaged as a result.

- First of all, press the memory card out of the frame holding it using your finger.

- Then push the memory card cover in the battery compartment in the direction of the arrow (OPEN). Tilt the cover upward slightly. Make sure you never touch the gold contacts that are now visible, as static discharge could lead to the device becoming defective.



- Press the memory card under the two semicircular protuberances (a) in the memory card slot. Make sure the contacts are face down as you do so and that the notched edge of the card is at the bottom left.
- Press the memory card down until it snaps audibly into place.
- Close the memory card slot using the cover (to do this, push the lugs into the housing until the cover lies in a flat position on top of the memory card).



Removing the Memory Card

You only need to take out the memory card if you wish to give the handset to someone else or need the memory card for a new handset.

- After removing the batteries: Push the memory card cover in the battery compartment in the direction of the arrow (OPEN). Tilt the cover upward slightly.
- Using a pointed object, press on point (b) to release the card, as shown in the diagram.
- Now you can lift out the memory card.

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Charge Display

The charge status of the batteries is indicated on the display:

- batteries are 81 - 100% charged
- batteries are 61 - 80% charged
- batteries are 41 - 60% charged
- batteries are 21 - 40% charged
- batteries are 0 - 20% charged
- (frame flashes) batteries are almost empty; a warning has been given.

Your handset has a battery management system which has to ascertain the limits of the battery charge status first before it can output the correct status to the display.
When you insert the batteries for the first time, the charge status will not be displayed correctly until they have been completely discharged and then completely recharged.
When the handset is placed in the charger cradle, the flashing or lit segments indicate the charging process or charge status respectively.

Charge Warning

When the batteries' capacity is almost exhausted, the battery icon in the display will flash, and an acoustic warning is given in the form of three short “beep” signals every minute. If you are making a call, you have approximately five minutes' talk time left before the handset switches itself off.

Use only rechargeable NiMH batteries. Never use normal, nonrechargeable batteries or fuel cells . Please refer to the important notes on using the rechargeable batteries mentioned in the appendix of the User Guide available on our website or product-CD.

Note

You can replace your handset in the charger cradle after every call if you wish. The charging process is electronically regulated so that the batteries are always optimally recharged, whatever their charge level at the time. Do not remove the batteries from the handset unless there is a good reason for doing so. Removing the batteries interrupts the optimized recharging process.

The capacity of the batteries can be increased by discharging them **completely** in the handset when they have been in use for a long period and then **fully** recharging them again.

Registering Your Handset

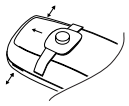
Your handset can be operated on up to ten different communications systems. To do so, it has to be registered to each system.

Your system administrator will register the handset for operation on a communications system with OpenMobilityManager.

If you want to register your handset on any other communications system, please refer to the relevant documentation. If you want to register the handset on a base station complying with the GAP standard, please activate the “GAP only” feature in the “System > Subscriptions” menu (see User Guide available on our website or product-CD). In this setting, only GAP-compatible features are available. When the handset is operated on a communications system with OpenMobilityManager (OMM), this feature must not be activated.

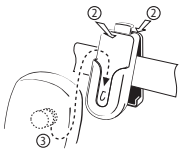
Mounting and Removing the Belt Clip

① Push the adapter ring over the back of the handset until it snaps into the openings on the side. To remove the adapter, pull the two sides slightly apart.



② Mounting the belt clip: Press the upper parts of the belt clip together as shown, push it over the belt, then release the end of the clip again.

③ Fastening the handset: Using the adapter ring, push your handset into the belt clip until it snaps audibly into place.



④ Removing your handset: Press the release button and pull the handset upwards and out of the belt clip.

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Basic Functions

Switching the Handset On / Off

Once the batteries have been charged for the first time, your handset is automatically switched on and is ready for operation. You can switch the handset off so that your batteries will stay charged for longer.

Switching the handset off

Press and hold down the C key.

Note

Your handset cannot receive calls or signal programmed alarms while it is switched off.

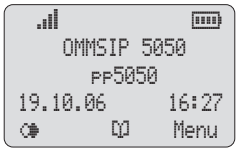
Switching the handset on

Press and hold down the C key

or

place the handset in the charger cradle.

You will see the following in the display, for example:



The name of the communications system is "OMMSIP" and the handset has the internal phone number "5050". The handset receives this information from the communications system. The name of the handset is "pp5050". You can edit this name in the "Telephone Options > User Name" menu.

The current date and time settings are usually supplied by the system when the phone is registered. If this is not the case, you will be able to enter the current date and time manually. In case of time settings in the 12h time format, please note the changeover between "am" and "pm" with key 2,7 respectively. If you do not enter any information for approximately a minute or press Esc , then the display changes to the idle state.
The date and time are then not displayed. In this state, entries to the caller list are also registered without the date or the time.You can enter the date and time settings later in the "Alarm" or "Date / Time" menu.

Note

If you see Please register! in the display, the handset needs to be registered. Please contact your system administrator.

Key Lock

Activate the key lock before putting your handset in a bag or your pocket to prevent a call from being made accidentally.

If you receive a call, the key lock is deactivated for the duration of the call. You answer the call by pressing the hook key.

Activating the Key Lock

Press Menu .

Key Lock OK .

You'll see Key Lock in the display.

Alternatively you can activate the key lock as follows:

In the idle state, press and hold down the pound key .

Deactivating the Key Lock

Key Lock appears in the display to remind you that you have activated the lock.

Press the softkey .

To Unlock
Press #

Press the pound key to deactivate the lock.

Switching the Handsfree Function On/Off

To switch the loudspeaker on or off, press the handsfree key in the idle state (i.e., when the handset is ready to make call) or during a call.

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Adjusting the Earpiece Volume during a Call

Let's say you're making a call using the earpiece, the loudspeaker, or a headset.
You use the arrow keys or the number keys to adjust the volume.
A single press increases or decreases the volume by one level, e.g.,
Volume:3 .

In addition, the bar indicator ■■■■■□□□ shows the selected volume level.

You can also press the corresponding key a number of times to adjust the volume to one of eight levels. The minimum and maximum values are indicated by means of an special tone.

The adjusted settings are only valid for the current call. You edit the basic settings for the earpiece in a menu (see User Guide available on our website or product-CD).

Switching the Ringer Off

If you don't want to be disturbed — e.g., because you're in a meeting — you can switch the ringer off (in which case you will see in the display).

You perform this setting by pressing the star key (*) and holding it down until you hear a tone and Buzzer Off appears in the display.

To switch the ringer on again, press and hold down the star key (*) again.

Alternatively, you can switch the ringer off by deactivating the "Buzzer" (ringer) item in the "Volume Settings > Device" menu. You'll then see in the display.

Backlight

The backlight is activated every time you press a key, and it remains on for approximately ten seconds.

Adjusting the Display Contrast

You can change the display contrast in order to adjust it to local lighting conditions. You perform the settings in the "Telephone Options" menu (see User Guide available on our website www.aastra.com).

Emergency Number (SOS)

In order to be able to make an emergency call with just a single long press of the R key (R), you must first store this emergency number using the "Telephone Options > Emergency Call" menu item.

You make the emergency or SOS call to the programmed phone number by pressing and holding down the R key (R). The call is dialed right away, so you don't have to press any more keys. The handset goes into handsfree mode.

Quick Call

If you have defined an entry in the telephone book as a quick call entry (see see User Guide available on our website or product-CD), you can press and hold down the corresponding key to show the phone number in the display. You dial the number by pressing the hook key.

Muting the Handset

If you don't want the other party taking part in your call to hear something that is said — e.g., if you need to speak with another person in the room — then you can temporarily mute your handset.

You are making a call:

Press Mic. . You'll see Mute in the display for a few seconds.

Now the other person involved in the call can't hear you anymore.
When you want to speak with the other party again, press the left softkey again. You'll see Unmute in the display for a few seconds. The other party can now hear you again.

Message-waiting Indication / Notification Texts

If the handset caller list contains a missed call or there are messages in your voice mailbox, the info key (i) will flash and the following notification text will appear:
Missed Calls and / or Voice Box .

The message "Voice Box" only appears in conjunction with the flashing info key (i) if your voice mailbox access number has been registered in the "Telephone Options > Voice Box No." menu. If this is not the case, then only the icon will flash. Contact your system administrator for assistance if necessary.

You can retrieve your messages by means of the info key (i) (see User Guide available on our website www.aastra.com).

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Making Calls

Dialing Phone Numbers

Dialing Phone Numbers Directly

Press the hook key.

Enter the phone number and press ; the phone number will be dialed right away.

... or

Press **Menu** .

Select one of the following menu items and confirm it by pressing **OK** .

Caller List	Select a phone number from the caller list and initiate dialing with **Options** / **Dial** .
Redial	Select a phone number from the redial list and initiate dialing with **Options** / **Dial** .
Telephone Book	Select a phone number from the telephone book and initiate dialing with **Options** / **Dial** .

To end your call:

Press the hook key.

Tip

You can also open the redial list by pressing the left softkey .

Making Calls Using the Predialing Feature

You can use predialing to correct your input before dialing the number or to append phone numbers from different lists.

Enter the phone number while the handset is in the idle state. If necessary, correct any errors you've made with the arrow keys (cursor) and the C key by deleting them and entering the right input.

Press the hook key to dial the number.

... or

chain the phone number you previously entered to another one:

Please note: In predialing, if the input cursor is positioned behind the phone number, the number to be chained will be suffixed to that phone number. If the input cursor is at any other point, the number to be chained will be prefixed to the phone number.

Press **Menu** .

Select one of the following menu items and confirm it by pressing **OK** .

Caller List	Select a phone number from the caller list and copy it to predialing with **Options** / **Predial** / **OK** .
Redial	Select a phone number from the redial list and copy it to predialing with **Options** / **Predial** / **OK** .
Telephone Book	Select a phone number from the telephone book and copy it to predialing with **Options** / **Predial** / **OK** .

Press the hook key to dial the number.

Making Calls Using the Quick Call Feature

Press and hold down the number key "1" – "9" on which the quick call entry is saved until the number appears in the display.

Press the hook key to dial the number.
For information on creating a quick call entry, please see see User Guide available on our website or product-CD.

Note

If you activate the "Auto Quick Hook" feature in the "Telephone Options" menu, the quick call number will be dialed immediately without being copied to predialing. It's not possible to postdial numbers when a quick dial entry has been dialed.

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Making Emergency Calls

Press and **hold down** the R key.
The stored phone number will be dialed directly.
The handset switches to handsfree mode.

Press the hook key to end the call.

Making Calls from the Redial List

The redial list contains the last ten phone numbers you dialed (max. 32 digits long). Every number you subsequently dial overwrites the oldest number in the list.
You can view the phone numbers in the redial list, together with the corresponding details (the time of the call, for example), delete them, and copy them to predialing, to the telephone book, or to the caller filter.

Press while the handset is in the idle state.

Select the desired phone number.

Press the hook key to dial the number immediately

... or

Press **Options** .

Select **Add to**, and confirm this by pressing **OK** .

Select **Predial**, and confirm this by pressing **OK** . The phone number will be copied to predialing.

For further list editing options, please see User Guide available on our website or the product-CD delivered with your system.

Note

You can still open the redial list when you have already pressed the hook key and can hear the dial tone.

Making Calls from the Telephone Book

The telephone book can contain up to 100 entries, which are automatically sorted into alphabetical order.

Press the arrow key while the handset is in the idle state and select the name you want
or
search for the name by entering the initial letter (if necessary, press the number key several times in quick succession).

Press the hook key to dial the number immediately

... or

Press **Options** .

Select **Add to**, and confirm this by pressing **OK** .

Select **Predial**, and confirm this by pressing **OK** . The phone number will be copied to predialing.

For further telephone book editing options as well as information on how to create new entries, please see User Guide available on our website or product-CD.

Note

You can still open the telephone book if you have already pressed the hook key and can hear the dial tone.

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Making Calls from the Caller List

Press the info key ⓘ to open a list with the following items for selection: voice box, caller list, redial list and telephone book. The voice box entry only appears if your voice mailbox access number has been registered in the "Telephone Options > Voice Box No." menu.
The procedures for making calls from the telephone book and the redial list are described above.

When one of these lists is open, you can call the phone numbers displayed there, either directly or using predialing.

You can view the phone numbers in the caller list, together with the corresponding details (the time of the call, for example), delete them, and copy them to predialing, to the telephone book, or to the caller filter.

ⓘ Press the info key while the handset is in the idle state.

Select **Caller List**, and confirm this by pressing **OK** .

Select the desired phone number.

Press the hook key to dial the number immediately.

… or

Press **Options** .

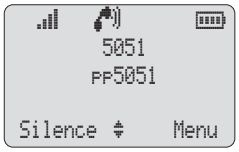
Select **Add to**, and confirm this by pressing **OK** .

Select **Predial**, and confirm this by pressing **OK** . The phone number will be copied to predialing.

For further list editing options, please see User Guide available on our website or product-CD.

Answering Calls

Incoming calls are indicated on the handset both acoustically and on the display, which is then illuminated. You'll see the caller's phone number in the display. In addition, you'll see the caller's name in the upper text line.



The phone number will not be displayed if the caller is calling anonymously, i.e., if the caller has suppressed phone number transmission, or if for any reason the phone number is not transmitted.

While the call is being signaled you can…

… use the **Silence** softkey to suppress signaling for this call. You can still answer the call by pressing the hook key until the caller goes on-hook again.

... or:

Press **Menu** .

Select one of the following menu items, and confirm this by pressing **OK** .

Silence	The ringer will be switched off.
Reject	The call will be rejected (the caller hears the busy tone).

Press the hook key to answer the call.

Note

If you have already pressed the left softkey with **Silence** , its function changes to **Reject** .

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Options during a Call

If required, you can select a phone number from one of the available lists and postdial it during the current call by pressing OK (DTMF postdialing).

If required, press Menu briefly.

Select one of the following menu items, and confirm this by pressing OK.

Telephone Book	Open the telephone book.
Redial	Open the redial list.
Caller List	Open the caller list.
Mute	Mute the microphone.

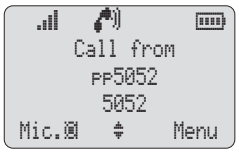
Press the hook key to end the call.

Note

Further options during a call such as toggling or call transfer are described below.

Answering a Call during a Conversation (Call Waiting)

You hear the call-waiting tone and see the call in your display.



You see the caller's name and phone number.

Press the R key to answer the call. The first call is then held.

... or:

Press Info key to open the service menu.

Select w: pp5052, and confirm this by pressing OK.

The waiting caller is accepted and the existing call is held. "w:" stands for “waiting”, and “pp5052” in this example is the name of the waiting caller.The first call is held.

When you want to end the call with the second caller and return to your held call:

Press the hook key. The service menu then opens automatically.

Select h: pp5050, and confirm this by pressing OK.
"h:" stands for "hold" and "pp5050" in this example is the name of the first caller.

Note

You can also end the first call and then answer the waiting call. To do this, press the hook key. The service menu opens automatically. Select w: pp5052, and press OK.

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Making Another Call during a Conversation (Enquiry Call)

Making an Enquiry Call

You are making a call.

Press the R key. The first call will be held.

Enter a phone number using the number keys, then press (or wait four seconds).

or

Press **Menu** **briefly** and select a phone number from the caller list, the redial list, or the telephone book as described in the User Guide available on our website www.aastra.com.

... or:

Press Info key to open the service menu. The first call will be held.

Select **new call**, and confirm this by pressing **OK**.

Select one of the following menu items and confirm this by pressing **OK**.

no by phonebook	Opens the telephone book. You can then dial a phone number that has been stored there (ssee User Guide available on our website www.aastra.com)
edit number	Use this to enter the number by means of the number keys, and then press **OK**.

To end the enquiry call and return to the held call:

Press the hook key. The service menu opens automatically.

Select **h: pp5050**, and confirm this by pressing **OK**.
"h:" stands for "hold", and "pp5050" in this example is the name of the first party.

Note

If you are entering a phone number and don't press any key for four seconds, the number that has been entered up to that point will be dialed. Further inputs are normaly invalid.

Toggling during the Enquiry Call

If the enquiry call can be established, you can use the R key to speak alternately with the other two parties (this is known as “toggling”).

... or:

Press Info key to open the service menu.

Select **h: xxx**, and confirm this by pressing **OK**.

The currently held call will be activated and the active call held.

Transferring a Call

Blind Transfer

You are making a call and want to transfer it to another party without consulting with that party beforehand:

Press Info key to open the service menu.

Select **call transfer**, and confirm this by pressing **OK**.

Select one of the following menu items and confirm this by pressing **OK**.

no by phonebook	Opens the telephone book. You can then dial a phone number that has been stored there (see User Guide available on our website or product-CD).
edit number	Use this to enter the number by means of the number keys, and then press **OK**.

Select **start**, and confirm this by pressing **OK**.

Your handset returns to the idle state.

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Consultative Transfer

You are making an enquiry call and your handset is in the toggle state (see above):

ⓘ Press Info key to open the service menu.

Select **call transfer**, and confirm this by pressing **OK**.

Your handset returns to the idle state.

If the desired party is busy or cannot be contacted:
Press the R key to return to the first call.

Note

If you initiate the calls and you then connect the two other parties by means of the **call transfer** menu item, please note that you have no further control over the duration of the call. Under certain circumstances the call charges may be billed to you.

Menu Structure

- Key Lock
  - on/off
- Alarm
  - Alarm active
  - Set
  - Date / Time
  - Melody
- Ringer Settings
  - Melody
    - Internal
    - External
    - Unknown Number
    - VIP
    - Alarm
    - Emergency call
  - Type
    - Repeat
    - Play once
  - Device
    - Buzzer
    - Vibrator
    - Headset
  - Volume Settings
- Volume Settings
  - Earpiece
  - Hands-free
  - Headset
  - Buzzer
- Caller Filter
  - Accept list
  - Block List
  - Filter off
  - List of numbers
- System
  - Subscriptions
  - IPEI
  - Version Number
- [Systemname]
  - (depends on the system being operated/ only appears after login)
- Telephone Option
  - Language
    - Deutsch
    - English
    - Français
    - Español
    - Italiano
    - Nederlands
    - Svenska
    - Dansk
    - Norsk
    - Portugues
    - Suomi
    - Cesky
    - Slovensky
  - User Name
  - Attention tones
    - Key Click
    - Coverage Warn
    - Battery alarm
    - Confirm tones
    - End of Menu
  - Emergency Call
  - Voice BOX No.
  - Auto Answer
  - Silent Charging
  - Charger Answer
  - Auto. Quick Hook
  - Auto.key lock
  - Charging LED
  - Disp.Contrast
  - Date/Time
  - Reset

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If you've read this owner's manual and still have problems, please visit our website at www.aastratelecom.com or contact your local retailer for technical assistance.

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